

EVERGREEN FIBREBOARD BERHAD

(REGISTRATION NO. 199101006810 (217120-W))

(Incorporated in Malaysia)

ADMINISTRATIVE GUIDE FOR SHAREHOLDERS AND/OR PROXIES THIRTY-FOURTH ANNUAL GENERAL MEETING (“34th AGM”)

INFORMATION ON 34TH AGM

1. Date, Time and Venue

The Company’s 34th AGM is scheduled to be held as follows:-

Day and Date : Monday, 26th May 2025
Time : 9:00 a.m.
Venue : Grand Ballroom, Level 1, Forest City Golf Hotel, Jalan Persiaran Golf 5,
Forest City Golf Resort, 81550 Gelang Patah, Johor Bahru, Johor.

2. Entitlement to Attend

Only members whose names appear in the Record of Depositors as of 19 May 2025 are entitled to attend, participate, speak and vote at the 34th AGM or appoint proxy(ies) to attend, participate, speak and vote on his/her behalf in respect of the number of shares registered in his/her name at that mentioned date.

3. Lodgement of Form of Proxy of 34th AGM

- (a) If you are unable to attend the 34th AGM and wish to appoint proxy(ies) to vote on your behalf, you may deposit your Form of Proxy at the Registered Office of the Company at Share Registrar, Boardroom Share Registrars Sdn Bhd, 11th Floor, Menara Symphony, No. 5, Jalan Prof. Khoo Kay Kim, Seksyen 13, 46200 Petaling Jaya, Selangor, Malaysia not later than forty-eight (48) hours before the 34th AGM or any adjournment thereof, i.e., **latest by Saturday, 24th May 2025 at 9:00 a.m.**
- (b) If you wish to attend the 34th AGM yourself, please do not submit any Form of Proxy for the 34th AGM that you wish to attend. You will not be allowed to attend the 34th AGM together with a proxy appointed by you. Only one of you is allowed to attend and enter the meeting venue.
- (c) If you have submitted your Form of Proxy prior to the 34th AGM and subsequently decided to attend the 34th AGM yourself, please revoke your proxy appointment at the time of registration.

4. Corporate Member

Any Corporate Member who wishes to appoint a representative instead of a proxy to the 34th AGM should submit the original certificate of appointment under the corporation’s seal to the Company’s Share Registrar, Boardroom Share Registrars Sdn Bhd, 11th Floor, Menara Symphony, No. 5, Jalan Prof. Khoo Kay Kim, Seksyen 13, 46200 Petaling Jaya, Selangor, Malaysia at any time before the time appointed for holding the 34th AGM or to the registration staff on the meeting day for the Company’s records.

5. Parking

You may park your vehicle at the allocated visitors’ parking bays.

6. Door Gifts

There will be NO door gifts in the 34th AGM.

GUIDANCE FOR ATTENDANCE OF 34th AGM

1. Registration for the 34th AGM

- (a) Registration will start at 8.30 a.m. and end at such time as the Chairman meeting may be determined.
- (b) Please read the signage to ascertain the registration counter to register yourself for the 34th AGM and join the queue accordingly.
- (c) Please present your original National Registration Identification Card (“NRIC”) or Passport for verification by the Share Registrar against the Record of Depositors as of 19 May 2025. Please ensure that you collect your NRIC or Passport thereafter.
- (d) After verification, you are required to write your name and sign on the Attendance List provided by the Share Registrar. Thereafter, you will be given an identification wristband.
- (e) **NO** individual will be allowed to enter the meeting hall without the identification wristband. There will be no replacement if you lose or misplace the identification wristband.
- (f) **NO** person will be allowed to register on behalf of another person, even with the original NRIC or Passport of that person.
- (g) The registration counter is solely for verification of identity and registration purposes.
- (h) All attendees are also required to observe the social distancing rule.
- (i) Please vacate the registration area immediately after registration.

If you have any enquiries on other matters, please refer to our staff who will be at hand to assist.

2. Submission of Questions prior to 34th AGM

Shareholders are encouraged to submit questions ahead of the 34th AGM and email your questions to irevergreen@efb.com.my, latest by **Saturday, 24 May 2025**.

The Company will endeavour to answer your question(s) at the 34th AGM. The 34th AGM proceedings will focus on the proposed resolutions to minimise crowd gathering time in an enclosed environment.

ENQUIRY

Should you require assistance on the above matter, kindly contact our Share Registrar at:

Boardroom Share Registrars Sdn. Bhd.
Address : 11th Floor, Menara Symphony, No. 5 Jalan Prof. Khoo Kay Kim Seksyen 13,
46200 Petaling Jaya, Selangor Darul Ehsan, Malaysia
General Line : 603-7890 4700
Fax Number : 603-7890 4670
Email : bsr.helpdesk@boardroomlimited.com

We thank you for your continued support.